

Angel Fire Public Improvement District 2007-1

3465 Mountain View Blvd., Suite 14

PO Box 1046, Angel Fire, NM 87710

575-377-3483

Board Meeting Agenda

December 12, 2019 at 2:00 pm at the PID Board Room

- A. Call to Order – Vice Chairman Borgeson called the meeting to order at 2:03 pm.
- B. Roll Call – Present were Chairman Alan Young (by phone), Vice Chairman Borgeson (Chairman Pro Tem), Director Paul Cassidy (by phone), and Ex-Officio Director Kevin Mutz (by phone). Director Dan Rakes and Director Carl Abrams were absent. A quorum was present. Also present was Sally Sollars, District Administrator.
- C. Approval of Agenda – Chairman Young moved to amend the agenda by moving the Executive Session to before reports. Director Cassidy seconded. The motion carried with none opposed.
- D. Approval November 14, 2019 Minutes – Chairman Young moved to approve the November 14, 2019 minutes. Director Cassidy seconded. The motion carried with none opposed.
- E. Requests and Responses from the Audience – None present.
- F. Announcements and Proclamations - Ms. Sollars announced that she would be out of the office for the Christmas holiday from December 19 to December 27. She will be returning to the office on December 30th.
- G. Executive Session – At 2:08 pm Vice Chairman Borgeson announced that we would have a closed Executive Session Meeting and that no decisions would be made and only items on the agenda would be discussed. Vice Chairman Borgeson called for a motion to enter Executive Session. Chairman Young moved to enter executive session. Director Cassidy seconded. Roll call vote: Chairman Young; aye, Vice Chairman Borgeson; aye, Director Cassidy; aye. The motion carried with none opposed.

Vice Chairman Borgeson returned the Board Meeting open session at 2:44 pm by stating "No decisions were made during the Executive Session and the only items discussed were on the agenda".

- H. Consent Agenda – Director Cassidy moved to approve the consent agenda. Chairman Young seconded. The motion carried with none opposed.
 - 1. Stelzner, Winter, et al; Invoice #14830 - \$2,977.35
 - 2. Cincinnati Insurance; Invoices dated 11/18/19 - \$7,874.00
 - 3. Sally Sollars; Invoice \$114 - \$4,485.96
 - 4. BMWS; Invoice #15-003 445 - \$380.00
 - 5. Kit Carson Telcom; Invoice #171118 - \$120.18
 - 6. CenturyLink; Invoice dated 11/25/19 – 114.63
 - 7. AT&T; Invoice dated 12/1/19 - \$57.35

8. Petty Cash Report; Balance \$42.77

I. Reports

1. Administrative Report – Ms. Sollars reported that the Finance Committee requested that she investigate lowering the insurance expense. The insurance broker has yet been unavailable. She will continue to get a new quote as soon as possible.

Ms. Sollars has not yet received any response Kit Carson after several emails and a few calls following up on a rebate request submitted to them in March. She is now copying the executive on the emails, but still has received no response.

The audit report was submitted to the Office of State Auditor on December 2 as promised. The Board is not permitted to discuss the report until it has been OSA approved.

Ms. Trujillo, Colfax County Treasurer, inquired about a property that was quit claimed to the District without advance notice. The District in turn quit claimed the property back to the owners. Now their lawyer is contesting the tax bill. Ms. Sollars gave the filed quit claim moving the property from District hands back to the owners to Ms. Trujillo for her records.

Ms. Sollars also reported that she discovered she had released the lien on a property that still owed a year of assessment. The mistake was discovered last summer and was reported to Ms. Trujillo. The property owner contested owing the delinquent taxes. Ms. Trujillo explained the error and removed the county applied penalties and interest upon payment of the tax bill.

One of the Certificates of Deposit with RBC Wealth will be expiring this month. The money will be put into the money market until the Finance Committee can choose the next investment.

October collections were \$5,500. None was projected. So far this year, \$77.5K has been collected, with only \$20K projected in the cash flow. There are 10 pending prepayment quotes good through the end of February.

A letter was sent out mid-November to delinquent property owners from 2014, 2015 and 2016. There has been no response yet.

Ms. Sollars reported that bank had sent a release of collateral, stating that the total amount on deposit is under the \$250K FDIC amount. The District has been collateralized for \$2M. Ms. Sollars was uncomfortable with no collateral because the collection checks are unknown amounts and could push the deposit amount over \$250K. \$1M collateralization was agree upon.

2. Treasurer's Report – There were no questions.
- K. Adjournment – Vice Chairman Borgeson adjourned the meeting at 2:57 pm.

Next Regular Board Meeting will be January 9, 2020



Don Borgeson, Vice Chairman/Chairman Pro Tem

ATTEST: 

Sally Sollars, District Administrator